



NOTICE OF PUBLIC MEETING
APRIL 7, 2025 – 7:00 P.M.
BOARD OF ALDERMEN MEETING
TENTATIVE AGENDA

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MARCH 17, 2025 MINUTES
- V. CITIZEN COMMENTS
- VI. PRESENTATIONS
 - a. Comprehensive Plan and Zoning Code Update – Tim Breihan, H3
- VII. ORDINANCES FOR FIRST AND SECOND READING AND FINAL APPROVAL
 - B08-25 AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF OAKLAND, MISSOURI, FOR THE PROVIDING OF STREET SWEEPING SERVICES AND AUTHORIZING THE EXECUTION OF SAID AGREEMENT ON BEHALF OF THE CITY OF GLENDALE, MISSOURI
- VIII. RESOLUTIONS
 - R10-25 A RESOLUTION AUTHORIZING A CONTRACT FOR STREET SWEEPING SERVICES WITH SWEEPING CORPORATION OF AMERICA
- IX. DISCUSSION
 - a. Street Parking regulations
- X. REPORTS
- XI. ADJOURNMENT

Gabrielle Macaluso
Deputy City Clerk

Posted 2:00 p.m., April 3, 2025



MINUTES
BOARD OF ALDERMEN MEETING
March 17, 2025 –7:00 p.m.

CALL TO ORDER

A meeting of the Board of Aldermen of the City of Glendale was held on Monday, March 17, 2025. Mayor Wilcox presided and called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Wilcox led the Pledge of Allegiance.

ROLL CALL

Aldermen Present

Aldermen Absent

<p>Alderman Capshaw Cushing Alderman Lane Alderman Kayser Alderman Nauman Alderman Roettger</p>	<p>Alderman Roberts</p>
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Also present were: Frank Johnson, City Administrator; Brian Malone, City Attorney; Jeff Beaton, Police Chief; Jim Silvernail, Fire Chief; Terry Jones, Public Works Superintendent; and Gabby Macaluso, Deputy City Clerk.

APPROVAL OF AGENDA

Moved by Alderman Nauman, seconded by Alderman Roettger and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

Moved by Alderman Nauman, seconded by Alderman Lane and unanimously carried, to approve the regular meeting minutes of March 3, 2025.

CITIZEN COMMENTS

Dan Jente, 841 Alexandra Ave.: Mr. Jente spoke in opposition to the sidewalks planned for Alexandra Ave. as one of the proposed Proposition S projects. He noted that many of the residents along the street view the sidewalks as not needed. He said that a petition is being circulated and will be submitted to the City when completed.

PUBLIC HEARING:
Community Development Block Grant

Mayor Wilcox opened the public hearing regarding the Community Development Block Grant program at 7:06 p.m. He explained that the hearing is to discuss the estimated allocation of \$40,000.00 in Community Development Block Grant (CDBG) funds to the City of Glendale for FY24 and FY25.

City Administrator Frank Johnson referred the Board of Aldermen to the list of activities that qualify for use of CDBG funds and noted that the City would continue to have St. Louis County manage the funds through their Home Improvement Program.

Mayor Wilcox asked public speakers to make comments regarding the CDBG program, but there were none. Mayor Wilcox verified that the only person who signed the public speaker list was Mr. Jente, and he did not want to make a comment regarding the CDBG program.

Mayor Wilcox closed the public hearing at 7:13 p.m.

ORDINANCES FOR SECOND READING & FINAL APPROVAL

Bill 07-25 –
Intergovernmental
Agreement for Vector
Control Services
(Assigned Ord. No. 07-25)

Mayor Wilcox introduced Bill 07-25, an ordinance authorizing the execution of an intergovernmental agreement for vector control services with St. Louis County.

Moved by Alderman Lane, seconded by Alderman Kayser and unanimously carried, to approve the second reading of Bill 07-25 by title only.

Mr. Johnson explained that this is a renewal of vector control services from St. Louis County, which are provided on as needed and when requested basis.

The second reading of Bill 07-25 passed unanimously.

Moved by Alderman Kayser, seconded by Alderman Capshaw Cushing to provide final approval of Bill 07-25.

The vote thereon was as follows:

Alderman Nauman	“Aye”
Alderman Roberts	Absent
Alderman Capshaw Cushing	“Aye”
Alderman Lane	“Aye”
Alderman Kayser	“Aye”
Alderman Roettger	“Aye”

Bill 07-25 passed with a vote of 5 Aye, 0 Nay, 1 Absent.

RESOLUTIONS

R09-25 – Contract with
Lochmueller Group for
Land Acquisition Services

Mayor Wilcox introduced Resolution 09-25, a resolution authorizing a contract for land acquisition services with Lochmueller Group for the North Sappington Road Preservation Project.

Mr. Johnson noted that this resolution authorizes the contract with Lochmueller for acquiring the Right-of-Way necessary for the N. Sappington Rd.

preservation project. The City's total cost for acquiring the ROW is \$32,000, 80 percent of which is eligible for federal reimbursement.

Moved by Alderman Roettger, seconded by Alderman Capshaw Cushing and unanimously carried to approve Resolution 09-25.

REPORTS

Arbor Day Celebration

City Administrator Frank Johnson stated that the Tree Board met with North Glendale Elementary and determined that they would conduct a poster decoration contest and a sapling giveaway on April 25.

Green Cities Challenge

Mr. Johnson noted that he would be meeting with the Green Cities Challenge staff the next day to discuss the potential of the City of Glendale joining the Challenge and the type of projects that would qualify.

No Parking Signs on Glendale Gardens Drive

Mr. Johnson noted that the "no parking" signs on Glendale Gardens Drive have been installed by the Department of Public Works.

Prop S Open House Meetings

Mr. Johnson stated that the Prop S Open House meetings are taking place March 27 and 31.

Storm Damage/Impacts

Mr. Johnson noted that as of Monday afternoon, two houses in Glendale remained without power from storm damage. Yard waste collection will be delayed by one day.

Glendale Grind SUP Application

Mr. Johnson explained that Glendale Grind submitted a Special Use Permit application to allow outdoor dining at 421 N. Sappington Rd. The request will be reviewed by the Plan Commission at their April 9 meeting. The Plan Commission will provide a recommendation to the Board of Aldermen for consideration.

Police Department Annual Report

Police Chief Jeff Beaton presented a summary of the Glendale Police Department's annual report to the Board of Aldermen.

Glendale Firehouse Run

Ms. Macaluso stated that staff are preparing for the upcoming Glendale

Firehouse Run. She noted that between employees and volunteers, all route stations would be staffed.

**ALDERMEN
COMMENTS**

Alderman Roettger noted that he appreciated the critical project tracker document that Mr. Johnson provided the Board of Aldermen.

Alderman Lane complimented the City’s newsletter and the Prop S mailer.

**EXECUTIVE SESSION
(CLOSED)**

Moved by Alderman Lane, seconded by Alderman Kayser to adjourn to Executive Session in accordance with Section 610.021(3) for the purpose of dealing with matters relating to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed and recorded.

The vote thereon was as follows:

Alderman Nauman	“Aye”
Alderman Roberts	Absent
Alderman Capshaw Cushing	“Aye”
Alderman Lane	“Aye”
Alderman Kayser	“Aye”
Alderman Roettger	“Aye”

ADJOURN

Moved by Alderman Kayser, seconded by Alderman Nauman to adjourn the Board of Aldermen public meeting at 7:35 p.m.



Internal Memorandum

TO: Frank Johnson, City Administrator
FROM: Terry Jones, Public Works Superintendent
DATE: March 25, 2025
RE: Contractor Selection – 2025 – 2027 Street Sweeping Services

Frank,

Following a bid solicitation process in accordance with the city's Purchasing Policy, sealed bids for street sweeping services within the cities of Glendale and Oakland were opened and read aloud at a public meeting held at Glendale City Hall at 11am, Wednesday, March 12, 2025.

The bidding document requests costs for 2 years' worth of services including 20 monthly sweeps to select streets and 4 city-wide sweeps in both Glendale and Oakland.

Only 1 bid was received and came from Sweeping Corporation of America (SCA).

SCA, previously known as Contractor's and Municipal Sweeping, is widely used for municipal sweeping services in St. Louis County. Both Glendale and Oakland have been using SCA for many years and are satisfied with the services provided.

In 2018, Glendale sought bids for sweeping services and received 2 bids at that time: Contractor's Sweeping and Katsam, LLC. Based on the bids, Katsam was awarded the contract, however the contract was quickly ended due to Katsam's inability to adequately perform the work specified in the contract. A new contract was then issued to Contractor's Sweeping (SCA). Since that time, the city has operated on a month-to-month basis with SCA.

SCA's proposal for the 2025 -2027 term includes the following costs:

Glendale:

- 20 monthly sweeps at \$410/month totaling \$8,200 over the term of the contract
- 4 city-wide sweeps at \$3,150/sweep totaling \$12,600 over the term of the contract
- Total cost for 2 years - \$20,800 (\$10,400 annually)

Oakland:

- 20 monthly sweeps at \$410/month totaling \$8,200 over the term of the contract
- 4 city-wide sweeps at \$1,000/sweep totaling \$4,000 over the term of the contract
- Total cost for 2 years - \$12,200 (\$6,100 annually)

Oakland's City Administrator, Andrew Stewart, has reviewed the bid and plans to make a recommendation to the Oakland Mayor and Board of Aldermen on Wednesday, March 26 to approve an Intergovernmental Agreement with Glendale for street sweeping services outlined in the SCA proposal. In addition to these costs, Oakland will agree to pay Glendale \$500 annually for hauling and disposal of the swept waste.

Glendale's Finance Officer, Dan Lawrence, has confirmed that he can add \$550.00 to the bill that he sends monthly to the City of Oakland for other services contracted by Glendale as Oakland's payment for the sweeping services.

I recommend the city approve an Intergovernmental Agreement with the City of Oakland outlining the terms of the street sweeping work and associated costs, and then immediately enter into a Contract with Sweeping Corporation of America (SCA) for the sweeping services outlined in the Detailed Specifications portion of the street sweeping RFP for a term of 24 months beginning in April 2025 at a total annual cost of \$10,400, charged against line item 10-060-22310, "Street Maintenance" in the city's General Fund.

The Intergovernmental Agreement and SCA Contract are attached to this memo for your review and use.

Please let me know if you have any questions.

AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF OAKLAND, MISSOURI, FOR THE PROVIDING OF STREET SWEEPING SERVICES AND AUTHORIZING THE EXECUTION OF SAID AGREEMENT ON BEHALF OF THE CITY OF GLENDALE, MISSOURI

WHEREAS, the City of Glendale, Missouri (“Glendale”) and the City of Oakland, Missouri (“Oakland”)(collectively, the “cities”) desire to collaboratively issue a Contract to a local street sweeping contractor in efforts to reduce cost to each city; and

WHEREAS, following a bid solicitation process in compliance with the City of Glendale purchasing policy, Sweeping Corporation of America (SCA) submitted the lowest bid to provide street sweeping services in the cities of Glendale and Oakland; and

WHEREAS, the cities have jointly reviewed the submitted Proposal and have selected SCA to provide the street sweeping services; and

WHEREAS Glendale and Oakland have negotiated an Intergovernmental Agreement for the provision of street sweeping services in substantially the form attached hereto as “Exhibit A” (the “Agreement”); and

WHEREAS, the Board of Aldermen of the City of Glendale has determined that entering into the Agreement with Oakland for street sweeping services is in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE:

The Board of Aldermen of the City of Glendale hereby approves the Intergovernmental Agreement for Street Sweeping Services between the Cities of Oakland and Glendale in substantially the form attached hereto as Exhibit A.

SECTION TWO:

The City shall, and the Mayor and other appropriate officers, agents, and employees of the City are hereby authorized to sign the Agreement in substantially the form attached hereto as Exhibit A and to take such further actions and execute and deliver such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION THREE:

This Ordinance shall be in full force and effect from and after its passage and approval.

Read two times and finally passed by the Board of Aldermen of the City of Glendale, Missouri,
this 7th day of April, 2025.

Michael Wilcox
Mayor, City of Glendale

ATTEST:

Frank Johnson
City Administrator/City Clerk

INTERGOVERNMENTAL AGREEMENT

Cities of Glendale and Oakland, Missouri for Street Sweeping Servies

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") made and entered into this _____ day of _____, 2025 by and between the cities of Glendale and Oakland, Missouri, ("cities") regarding contractual services for the sweeping of public streets and disposal of swept waste.

WHEREAS, the cities desire to collaboratively issue a Contract to a local street sweeping contractor in efforts to reduce cost to each city;

WHEREAS, a Request for Proposals ("RFP") was issued by Glendale seeking costs for monthly sweeping of select streets in Glendale and Oakland and costs for bi-annual sweeping of each public street in both cities in accordance with the Detailed Specifications set forth in the RFP over a 24-month term beginning April, 2025;

WHEREAS, following a bid solicitation process in accordance with each city's Purchasing Policy, sealed bids for the sweeping work were opened and read aloud at a public meeting held at Glendale City Hall at 11am, Wednesday, March 12, 2025;

WHEREAS, the cities have jointly reviewed the submitted Proposal and have selected Sweeping Corporation of America (SCA) ("Contractor") to provide the street sweeping services;

NOW THEREFORE, in consideration of certain mutual benefits inuring to the parties hereto, and to the public, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

1. Glendale shall pay the Contractor the full cost of invoices received for street sweeping services for the full term of the Contract totaling \$33,000.00.
2. The waste material collected by sweeping activities will be deposited in a receptacle or placed in a designated area at the Glendale Public Works facility.
3. Glendale and Oakland recognize there are additional expenses aside from and in addition to the costs outlined in the Contract for the loading, hauling, and disposing of waste materials collected by street sweeping activities.
4. Oakland shall pay Glendale the costs identified in the Contract as "City of Oakland", totaling \$12,200.00.
5. As compensation for loading, hauling, and disposal of street sweeping waste material, Oakland shall pay Glendale \$500.00 dollars annually, in addition to

the costs outlined in the sweeping Contract which increases Oakland's overall cost to \$13,200.00

6. Oakland shall pay Glendale \$550.00 per month for 24 months beginning April 2025 as compensation for the sweeping services and disposal of swept waste.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

City of Oakland:

Signature

Printed Name

Title

City of Glendale:

Signature

Printed Name

Title

A RESOLUTION AUTHORIZING A CONTRACT FOR STREET SWEEPING
SERVICES WITH SWEEPING CORPORATION OF AMERICA

WHEREAS, the City of Glendale annual Capital budget for Fiscal Year 2025 provides an appropriation of \$44,000 for Street Maintenance, including the services of street sweeping; and

WHEREAS, the City of Glendale has entered into an Agreement with the City of Oakland for reimbursements of street sweeping costs for work performed in Oakland as specified in Ordinance B08-25;

WHEREAS, bids were solicited and received until Wednesday, March 12, 2025, at 11: a.m., and were publicly opened and read aloud as follows:

<u>VENDOR</u>	<u>ANNUAL PRICE</u>
Sweeping Corporation of America	\$16,500

WHEREAS, after reviewing the submitted proposal, City staff find that the proposal submitted by Sweeping Corporation of America is the lowest, responsive, responsible bid; and

WHEREAS, the City has determined it is in the best interest of the City to enter into an agreement with Sweeping Corporation of America for street sweeping services in substantially the form attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE: The Board of Aldermen of the City of Glendale, Missouri, hereby approves the agreement with Sweeping Corporation of America for street sweeping services at an annual cost of \$16,500 in substantially the form attached hereto as Exhibit A.

SECTION TWO: The City shall and the Mayor and other appropriate officers, agents and employees of the City are authorized to execute the Sweeping Corporation of America in substantially the form attached hereto as Exhibit A, and to take such further actions and execute and deliver such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

SECTION THREE: Said annual payment of \$16,500 shall be charged against the City's General Fund Account #10-060-22310.

SECTION FOUR: This resolution shall become effective on its passage.

This Resolution Passed and Approved this 7th Day of April, 2025.

Michael A. Wilcox
Mayor

R10-25

Resolution Number 10-25

ATTEST:

Frank Johnson
City Administrator/City Clerk

Exhibit A

CONTRACT

STREET SWEEPING SERVICES 2025 - 2026

This Contract dated this _____ day of, April 2025, by and between the City of Glendale, a municipal corporation existing under the laws of the State of Missouri (hereinafter called “Glendale” or the “Owner”) and Sweeping Corporation of America, an Ohio corporation registered to do business in the State of Missouri (hereinafter called “Contractor”).

WITNESSETH: The Owner and the Contractor, for the consideration stated herein, agree as follows:

- A. The Contractor shall perform all required work and shall provide and furnish all labor, materials, necessary tools, equipment, and utility and transportation services to perform street sweeping services in strict compliance with the Contract Documents hereinafter enumerated. It is understood and agreed that said labor, materials, tools, equipment, and service shall be furnished; and said work performed and completed under the direction and supervision and subject to the approval of the Owner or its authorized representative.
- B. The Contractor further agrees that he or she is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this Contract; and that his or her information was secured by personal investigation and research and not from any estimates of the Owner; and that he or she will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.
- C. The Contractor expressly warrants that he or she has employed no third person to solicit or obtain this Contract in his or her behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he or she has not paid, or promised, or agreed to pay any third person in connection therewith, any brokerage, commission, or percentage upon the amount receivable by him or her hereunder; and that he has not, in estimating of the Contract Price demanded by him or her, included any sum by reason of an such brokerage, commission, or percentage; and that all moneys payable to him here under are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this Contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this Contract by the Owner, and that the Owner may retain to its own use from any sums due or to become due here under an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.
- D. The undersigned Contractor agrees that he or she will commence said work upon notification of contract approval and that the duration of the contact is 2 calendar years coinciding with the month and day the Contract takes effect.

E. The Owner shall pay the Contractor as just compensation for the performance of this Agreement, subject to any additions or deductions as provided in the Contract Documents, the following unit prices:

City of Glendale:

WORK	FREQUENCY	QUANTITY	UNIT COST	EXTENDED COST
Sweeping of Chelsea Ave, N. Sappington Rd, and Kirkham Ave	MONTHLY	20	\$ 410.00	\$ 8,200.00
Sweeping of All City Streets	BI-ANNUALLY	4	\$ 3,150.00	\$ 12,600.00
			TOTAL ANNUAL COST	\$ 20,800.00

City of Oakland:

WORK	FREQUENCY	QUANTITY	UNIT COST	EXTENDED COST
Sweeping of E. Argonne Dr, N. Sappington Rd, Oakland Ave, and E. Monroe Ave	MONTHLY	20	\$ 410.00	\$ 8,200.00
Sweeping of All City Streets	BI-ANNUALLY	4	\$ 1,000.00	\$ 4,000.00
			TOTAL ANNUAL COST	\$ 12,200.00

F. This Contract consists of the following component parts, all of which are part and parcel of this Contract and are incorporated in this Contract as full and effectively as if set forth in detail herein:

- | | |
|----------------------------|----------------------------|
| 1. Advertisement for Bids | 5. Special Provisions |
| 2. Information for Bidders | 6. Detailed Specifications |
| 3. Accepted Bid Proposal | 7. Detailed Drawing |
| 4. General Conditions | 8. This Contract |

G. Notwithstanding any other provisions to the contrary contained elsewhere in this Contract or incorporated documents, the following terms and conditions shall apply:

- Contractor vehicles shall not enter upon private property, except private streets, nor shall driveway aprons or sidewalks be used to facilitate a turn around. The Contractor shall promptly replace public or private facilities damaged by Contractor or its employees or subcontractors due solely to Contractor's negligence with like facilities at Contractor's sole expense.
- Contractor agrees to indemnify, defend, and hold Owner harmless from and against all claims and actions, causes of action, suits, debts, damages, liabilities and costs whatsoever, including but not limited to reasonable attorneys' fees and costs of defense, based upon or arising out of Contractor's breach of this Contractor, or based upon or arising out of any injuries (including death) to persons, or damage to property, to the extent caused by the negligent acts or omissions or

willful misconduct of Contractor, or any of its directors, officers, employees, agents, or subcontractors, in the performance of this Contract. The Contractor shall indemnify the City of Oakland, Missouri to the same extent that it indemnifies the Owner.

3. Contractor shall obtain and maintain in force during the entire term of the Contract, at its own expense, such Worker's Compensation Insurance as required by Revised Statutes of Missouri, as amended from time to time.
4. The Contractor shall obtain and maintain in force during the term of the Contract, at Contractor's sole expense, for all vehicles, equipment and personnel used in the work and/or services covered by the Contract, whether used or employed by Contractor or a subcontractor, general liability insurance and comprehensive automobile liability insurance, both including property damage, bodily injury and death, with limits of not less than the amounts than those specified in Chapter 537.610.1 of the Revised Statutes of Missouri, as amended annually by the Missouri Department of Insurance. Contractor shall provide the Owner with a certificate from the insurer that the policy is in full force and effect and shall also state that the policy shall not be altered, amended or terminated without thirty (30) days prior written notice having been received by certified mail, return receipt requested, or by facsimile or by e-mail at such addresses or fax numbers as the City Administrator may from time to time provide in writing to Contractor. Contractor shall ensure that every subcontractor used to perform any work or service under the Contract shall comply with all insurance requirements set forth in this Section to the same extent as Contractor.
5. This Contract shall be governed by and construed in accordance with the laws of the State of Missouri and all claims and causes of action shall be brought exclusively in the Circuit Court for the County of St. Louis, Missouri.
6. The Contractor represents and warrants as to the Contractor's legal status, authorization to do business in the State of Missouri, and the Contractor's ability and means to fulfill the contractual requirements and any other appropriate representations.
7. The Owner may terminate this Contract at any time upon 60 days written notice to Contractor.
8. This Contract may be executed in counterparts, each of which shall be deemed an original, but all of which shall collectively constitute one and the same instrument representing the Contract between the parties hereto. Facsimile signatures shall be given the same force and effect as original signatures and shall be treated for all purposes and intents as original signatures.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed as of the day and year first above written in three (3) counterparts, each of which shall, for all purposes, be deemed an original.

CITY OF GLENDALE

Mayor

Attest:

City Clerk

SWEEPING CORPORATION OF AMERICA

[Title]